

Application for VA research Privileges – Initial Processing Checklist

Category: **NEW WOC**

Applicant's Name: _____ email: _____

Applicant's Position: _____ Service or Dept.: _____

Degree: _____ Licensure: _____ Applicant Phone: _____

Sister Affiliate: _____ (ex: UTHSCSA, UHS, VA, DoD)

Study Coordinator Name: _____ email: _____

Principal Investigator(s) with whom you are working: _____

Type of current appointment at the STVHCS? None ☐ VA Salaried ☐ WOC ☐ (Edu Svc) Contract ☐

Type of Appointment needed for Research? _____

Have you ever had a WOC appointment at the STVHCS? Yes ☐ No ☐ IPAA? Yes ☐ No ☐

Direct interaction with human subjects? Yes ☐ No ☐

Will your research activities include?
Interaction with identifiable information from human subjects? Yes ☐ No ☐

Working with laboratory animals? Yes ☐ No ☐

Working within a research laboratory, but not with animals? Yes ☐ No ☐

Work conducted on-site at the STVHCS? Yes ☐ No ☐

Will you be working on a VA funded Study? Yes ☐ No ☐

Will you be working on a new (not yet approved) or existing (already approved) project? (circle one)

Please list the research protocol(s) on which you will be working:

IRB Number or Project Title

Applicant Signature

Date

Research Admin Purposes Only:

- must have SSN
- no H1Bs accepted
- ☐ Ltr of nonavail – see PI
- ☐ Copy Perm Resident
- ☐ Copy of Visa
- ☐ Copy of Naturalization
- males need copy of SIL

- ☐ Copy of WOC Edu Svc Letter
- ☐ MSO -Board Action
- ☐ CV/Resume
- ☐ TB, if BRU, Infect Dis, Pulm.
- ☐ Fingerprint Form
- ☐ IPA

- ☐ Orientation/Training Form
- ☐ Scope of Practice-Human
- ☐ Scope of Work-Animal
- ☐ TMS
- ☐ CITI
- ☐ IATA
- ☐ Edu Verification:
date of Edu WOC ltr

- ☐ Appointed: _____
- ☐ CPRS needed?
 - Edit.
 - View.
 - Has already.
- ☐ va.gov?
- ☐ JIT
- ☐ EPAS
- ☐ PIV sponsor
- ☐ pick up badge